Brain and Mind
Steering Committee Meeting Minutes

October 2, 2015 from 1 – 2 pm
Room 245A NSC

Present: Mel Goodale, Jessica Grahn, Adrian Owen, Daniel Ansari, Brian Corneil, Patrick Callaghan, Daniel Cameron (Grad), Lorina Naci (Postdoc), and Florence Lourdes
Regrets: Charles Weijer (Rotman), Stefan Köhler and Jody Culham (on sabbatical)

1. Motion to accept Minutes from last meeting were seconded and approved.

2. Director Remarks:

   - BMI Symposium – will be requesting feedback from those who attended to discuss at next Symposium Organizing Committee in early November.
   - ISAB Report – ISAB have submitted their report on BMI and it has been distributed to the central administration and at the Town Hall and has also been posted on the BMI website. In this report, ISAB recommends that BMI develop a reporting line to the central administration such as to the Vice-President (Research), given that the BMI spans faculty in multiple departments and schools.
   - BMI Annual Report – available to view on BMI website if have Western appointment. Glossy brochure will be completed at a later date.
   - Motion: To offer Terry Peters, Ali Khan and Erin Heerey BMI Associate Member appointments. Motion seconded and passed.
   - Junior recruitment still continuing. Conflict of Interest guidelines have been distributed to ensure a fair and integrious process. One offer has been made so far and it’s presently in negotiations.
   - Postdoctoral Fellows Mentoring Committee - Developing new guidelines that are presently under review and will hopefully be available soon. The guidelines will be University wide and will be managed by SGPS.
   - Postdoctoral Fellowship competition – Email reminder has been sent out. Recommend taking time to think about possible strong international candidates. The competition will also be posted on other Association and Society websites. Competition deadline is November 1, 2015.
   - Joint Meeting immediately after HBM 2016 – Recommend meeting on July 2 or 3, 2016. Mel Goodale to speak with Patrik Vuilleumier about coordinating a working dinner to explore possible links for exchanges.
   - Budget Meeting update – presently BMI reporting to Deans and financial support has been requested.
   - New Building (WUIRB): Presently working on AV rough-ins and interior.

3. Succession Planning

   - Jessica Grahn to contact central administration to discuss succession planning strategizing in order to prepare for future recruitment and transitioning of BMI Director. Presently gathering feedback and suggestions.
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4. Financial Update

- The Cluster funding financial status was reviewed by Patrick Callaghan. Most expenses are on target for this year.

5. Postdoctoral Update

- Postdoctoral Updates – no updates at this time.

6. Graduate Students Update

- Graduate Updates – no updates at this time.

7. Other Business

- BMI and Donders meeting – to use University of Geneva Agreement as a template for creating an exchange program. Recommend also exploring MoU with University of Bologna, Italy – see Jody Culham. Also recommend contacting Lisa Laporte, Julie McMullin’s assistant at Western International.

- Motion: BMI to support hospitality costs when meeting with Donders in Chicago (coinciding with SIN Conference). Motion seconded and approved.

- Motion: BMI to sponsor MLAL symposium on October 17, 2015 in the amount of $4,000. Motion seconded and approved.

- Next Meeting to be rescheduled.

Meeting Adjourned at 2:00 pm.