Brain and Mind
Steering Committee Meeting Minutes

May 19, 2016 from 2 – 3 pm
Room 245A NSC

Present: Mel Goodale, Jessica Grahn, Brian Corneil, Adrian Owen, Charles Weijer (Rotman), Emily Nichols (Grad), & Florence Lourdes
Regrets: Stefan Köhler, Daniel Ansari, Patrick Callaghan, Emma Holmes (Postdoc) & Jody Culham (on sabbatical)

1. Motion to accept Minutes from last meeting were seconded and approved.

2. Director Remarks:

   • New Postdoctoral member to Steering Committee effective May 1, 2016 is Emma Holmes.
   • Collecting nominations for openings on the Steering Committee up to the end of May. If more nominations than openings, an election will take place. The Associate member position will be filled via self-election.
   • Top five distinguished speakers to invite either this fall or early spring was decided by committee based on compilation of suggestions by BMI members. The committee chair will reach out to each (going down the list until a speaker is confirmed).
   • An email will be distributed soon, requesting CVs and other details, in order to prepare the next BMI Annual Report. Feedback and suggestions on what should go into the report are welcomed.
   • New WHMIS training required for all Western employees. Deadline to complete online testing is August 31, 2016.
   • Office 365 email migration for Psychology is taking place on June 2nd. The online pre-migration survey must be completed by noon on June 1, 2016. Instructions provided on how to prepare for migration.
   • MATLAB update: Heather Stevens has already emailed Social Science to confirm that other Faculties are covering the licensing costs.
   • Neuroscience Research Day (coordinated by Schulich) is taking place on May 27, 2016.
   • One day joint meeting in Geneva taking place on July 1, 2016. Program to be distributed to attendees shortly.

3. Donders Update (Brian Corneil)

   • Program almost finalized for full-day workshop on June 1, 2016 in the Netherlands. Brian Corneil to distribute program shortly and will be posted on the BMI website. Presently reviewing a MoU with Donders.
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4. Financial Update

• No updates since last meeting.

5. Postdoctoral Update

• No updates since last meeting.

6. Graduate Students Update

• No updates since last meeting.

7. Other Business

• One less IGSS recipient this year, as the awardee was recently approved for Canadian permanent residency.
• Email to be distributed to speak to the noise levels in shared spaces.
• All 16 Backyard Brain tool kits were received. Contact Brian Corneil if would like to use tool kits for outreach activities.
• To explore possibility of setting up a webcam for time-lapse photos of WIRB construction.
• Next Meeting to be held on Monday, June 20, 2016 at 11 am in NSC 245A.

Meeting Adjourned at 3:00 pm.