The Brain and Mind Institute  
Steering Committee Meeting Minutes  
July 22, 2015 from 1:00 - 2:00 pm  
Room 245A NSC  

Mel Goodale, Jessica Grahn, Adrian Owen, Ingrid Johnsrude, Daniel Ansari, Jody Culham, Daniel Cameron (Grad), and Florence Lourdes  

Regrets – Stefan Köhler, Charles Weijer (Rotman), Brian Corneil, Lorina Naci (Postdoc), and Patrick Callaghan  

1. Minutes from last meeting were approved.  

2. Director Remarks:  
   - New building conceptual design is signed off. Reviewed latest layouts and all requests completed. Looking at colours, flooring and carpeting now.  
   - Five junior recruits visiting this month. Talks will be videotaped for those unable to attend and asked to provide feedback.  
   - Annual Report near completion. Received lots of feedback and will incorporate suggestions into report shortly.  
   - Postdoctoral competition: guidelines and application form reviewed and feedback submitted. To be posted to website and email announcement will be released shortly. Competition deadline is November 1, 2015.  
   - International Postdoctoral Fellows – new rules on work permits for hires and visitors. See Mihaela Harmos, SGPS for more information.  

3. BMI Fall Conference and visit by the International Scientific Advisory Board  
   - Symposium website has been reviewed and is now live.  
   - Presently the presentation sessions are being held in PAB 100 – recommend looking at larger and more comfortable options, especially if registration exceeds 100. Denise Soanes to inquire about availability of both rooms.  
   - Practice runs for the presentation sessions to be scheduled. Daniel Ansari volunteered to critique talks. PowerPoint presentation should include BMI logo. Andrew Vo will create slide template.  
   - Working on establishing a delegation team to meet with ISAB members on the Monday.  
   - No ISAB members staying on Monday night.  

4. Financial Update  
   - Patrick Callaghan sends his regrets. No financial update at this time. IPB will have information available for next meeting.  

5. Postdoctoral Update  
   - Postdoctoral Career Workshop – secured financial support from e-Life and SGPS to cover catering.  
   - Inquiry about mentoring with BMI PIs (beyond supervisor), similar to other institutions. Presently canvassing ideas on how to set this up, not proposing a formal
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structure. Suggestion for coffee talk on mentoring. Recommended to meet with Administrative Officer to work out details.

6. Graduate Students Update

- Graduate students would also benefit from a mentoring program, beyond the supervisor. Interested in recommend program for Postdocs. PI’s could reach out to Psychology students. Recommend to further discuss with Susan Simpson. Would not be advising on design of thesis but focus on career and possible postdoc direction.
- Graduate student rep after September – terms of reference for grad student appt? To revisit as three year term may be unrealistic for position. Probably should be just one year. Steering Committee election recommended in January for July 1st appointment.
- Denise Soanes to revisit Steering Committee meeting schedule to see if works for new grad student appointment and others on committee.

7. Other Business

- Motion to offer Lindsay Nagamatsu BMI Associate membership. Housing not required. CV and application was circulated. Committee was unanimously in favour in accepting Lindsay as a BMI Associate, effective immediately
- Town Hall meeting to be scheduled for the Fall Term, just after the Symposium (late September or early October). To see Susan Simpson for core classroom schedule.
- Jody Culham’s last meeting before going on sabbatical.
- Next Steering Committee meeting to be rescheduled.

Meeting adjourned at 2:00 pm.