1. **Motion to accept Minutes from last meeting were seconded and approved.**

2. **Director Remarks:**

   - The Institute application (for direct reporting) is on hold after the cancellation of the December 5th meeting. Updates will be provided in the new year.
   - The Search Committee is presently interviewing 9 candidates from January to February for two junior faculty positions in Cognitive Neuroscience. One candidate visited last December.
   - The hiring process of new and renewed Postdoctoral appointments has changed. As of August 2016, the PSAC certified Postdoctoral Fellows at Western. PSAC members, however, voted not to accept the tentative agreement reached last November, and as a result, a collective agreement has not been ratified. HR and SGPS have emailed an information sheet on the changes now in effect to all supervisors of postdocs.
   - A distinguished speaker for 2017 has not been confirmed yet. Mel Goodale to reach out to the suggested candidate in January.
   - The BMI Director and Administrative Officer met with the architects and Facilities Management to revisit some finishing details on the new building. Construction of BMI’s new home is presently on schedule and we expect to be moving into Phase I of the Western Interdisciplinary Research Building (WIRB) by December 2017. This move will be quite extensive and will likely result in many disruptions throughout December. It’s important that researchers are well aware of likely lengthy disruptions this December.
   - Also at this meeting, a *Move Team* was strongly recommended to oversee all aspects of the move, including communications, managing timelines and delegating tasks to subcommittees (with additional BMI members) for space planning, furniture, equipment, technology, security & access, document management, move logistics and so forth. Recommend selecting people with expertise from the various constituencies to coordinate the relocation to the new building (WIRB).
Brain and Mind
Steering Committee Meeting Minutes

December 21, 2016 from 2-3 pm
Room 245A NSC

Present: Mel Goodale, Ingrid Johnsrude, Marc Joanisse, Jessica Grahn, Roy Eagleson, and Florence Lourdes
Regrets: Adrian Owen, Jody Culham, Stefan Everling, Emma Holmes (Postdoc), Avital Sternin (Grad) and Patrick Callaghan

Motion: To appoint the following candidates to the BMI Move Team (upon approval by the majority of core members moving to WIRB) to oversee and report all aspects of the move: Mel Goodale (Chair), Derek Mitchell (NSC rep), Paul Minda (Social Science rep), Elizabeth Hayden (Westminster Hall rep), Fay Harrison or designate (BrainsCAN rep), Florence Lourdes (Staff rep), Haitao Yang (IT rep), 1 postdoc/trainee rep and up to 2 additional BMI admin reps. Motion was moved, seconded and approved.

3. BrainsCAN Update

- No updates at this time.

4. Financial Update

- No updates at this time.

5. Postdoctoral Update

- No updates at this time.

6. Graduate Students Update

- No updates at this time.

7. Other Business

- Ingrid Johnsrude: Philosophy job search for CRC Tier 1. Candidates shortlisted and will be interviewed from January 30 to February 14, 2017.
- BMI has received an inquiry about running a co-op program for high school students. Presently, BMI PIs accept high school and undergraduate volunteers. A co-op program would need to be setup first between the University and the selected high schools. BMI is presently looking into the process with Engineering. The committee recommends revisiting the co-op program proposal in 2018.
- Next meeting date for the Steering Committee: January 25th at 2 pm.

Meeting Adjourned at 3:00 pm.