Brain and Mind
Steering Committee Meeting Minutes

April 2, 2015 from 6:30 – 8:30 pm
North Meeting Room, Windermere

Mel Goodale, Jody Culham, Jessica Grahn, Davinia Fernandez-Espejo (Postdoc), Brian Corneil, Daniel Cameron (Grad), Daniel Ansari, Stefan Köhler, Ingrid Johnsrude, Patrick Callaghan and Florence Lourdes

Regrets – Adrian Owen

1. Minutes from last meeting were approved.

2. Director Remarks:

   • Davinia Fernandez-Espejo and Damian Cruse have received job offers at Birmingham. There will be a new election for the Postdoctoral position on the Steering Committee.
   • Florence Lourdes has joined the BMI team as the new Administrative Officer.
   • Update on the first meeting with the architects and facilities management on the new BMI building designs. Building design and floor plans reviewed and discussed.
   • International Graduate Student Awards: to start review next week.
   • Western Chairs: 2 people approached. Looking at Tier 1 Chair levels, with possible joint appointment in Psychology.
   • Junior appointments: received ~82 applications so far and counting. End date for submissions will remain open ended for now.
   • April 8th, at 10:30 am, John Murray (Center for Neural Science, New York University) will be presenting his talk entitled "Modeling Neural Circuit Dysfunction in Schizophrenia: Toward Computational Psychiatry". It is being held in Room 100 in the Physics and Astronomy Building.
   • Room 110 almost finished – meeting and storage room to seat 13 trainees.

3. BMI Fall Conference and visit by the International Scientific Advisory Board

   • Room 100 and the atrium in the Physics and Astronomy Building are reserved.
   • P&A building may be able to supply bulletin boards for poster session
   • Plan to have a 1-2 day conference with multiple representation from many areas
   • To email International Scientific Advisory Board (ISAB) to book hotel accommodations at Station Park Hotel - need to know when they are arriving and leaving
   • One member (John Duncan) not able to attend.
   • Need to decide what we want the BMI presentations to look like
   • Dinner venue and menu to be determined – maybe followed by a late poster session

4. Postdoctoral Awards: Reversion list

   • Recommend setting cap at two awards, but should take into acct the number of candidates going to a particular PI
5. **Annual Report**

- The Administrative Officer is looking into the costs to publish a glossy brochure.
- Alternatively could distribute on a jump drive and post on website

6. **Cluster Budget: Patrick Callaghan**

- New Dashboard for Cluster Grant circulated. At end of each year could leverage funds. Now have baseline metrics to combine with annual report.

7. **Other Business**

- Recommend creating a repository to track trainees and visitors. Cluster start date should be target start date for tracking.
- PI and Associate members on ad hoc basis – maybe explore governance models where constituencies elect a member. Recommend status quo for now.
- Recommend expanding Postdoctoral Award details on website to include information on recipients. Next competition this fall.