Laboratory Safety Checklist for New Biology Workers

Name: _________________________________

1. **Health and Safety Training:** To be completed before you work in the laboratory.

   **Mandatory Courses:**
   
   a. Employee Health and Safety Orientation
   
   b. WHIMIS Comprehensive
   
   c. Accessibility in Service
   
   d. Safe Campus Community
   
   e. Lab and Environmental/Waste Management

   **Date Completed**

   [ ]

   **Additional Courses:** (if required. Discuss with Supervisor).
   
   f. ____________________________
   
   g. ____________________________
   
   h. ____________________________

2. **Basic Safety:** Yes

   You have been shown the location of:
   
   a. The Lab Health and Safety Manual
   
   b. Material Safety Data Sheets
   
   c. Standard Operating Procedures

   You understand:
   
   a. All injuries or incidents must be reported to supervisor
   
   b. There is no food consumption in Laboratories
   
   c. Doors must be locked when lab is unoccupied
   
   d. Procedure/pickup times for Chemical waste disposal

3. **Emergency Equipment and Procedures:** Yes

   You know the location and use of:
   
   a. Emergency phone numbers
   
   b. Safety deluge shower
   
   c. Eyewash station
   
   d. Chemical spill kit
   
   e. Fire alarm pull and extinguisher
   
   f. Evacuation route and alternate routes
   
   g. First aid kit

4. **Personal Protective Equipment**
   
   I understand that:
   
   a. Safety glasses must be worn in the lab
   
   b. No open-toed shoes to be worn
   
   c. No bare legs
   
   d. There should be a safety glass tray for visitors
   
   e. Lab gloves must be discarded prior to leaving lab areas

5. **Position Hazard Communication Form:** Yes

   This online form has been completed with your supervisor.

6. I will ask my Supervisor/Safety Officer/SERG Rep if I have a concern