



Faculty of Arts and Humanities

Academic Counselling,
International and Graduate Affairs
Building 1N20



Telephone: 519-661-3043

Fax: 519-850-2376

<http://www.uwo.ca/arts>

What's your module?

**Get the information you need and
submit your**

Intent to Register Form

February 2 - March 31, 2015

Step 1

View the online Academic Calendar at www.westerncalendar.uwo.ca/

Step 2

Attend Department Counselling and Faculty Information Sessions – see schedule at www.uwo.ca/arts/

Step 3

Review Calendar

- Degree requirements
- Module requirements
- Course choices

Submit an Online ITR* by March 31

Step 4

Start Early!
You may revise your online ITR until March 31

In May, Department checks eligibility for requested choices (Adjudication)
Check your report comments, and degree and module eligibility.

What happens next?

Registration Dates and Priorities are determined

Register for Courses on the web during the summer

* **Please note:** Some students must submit a paper ITR form.

For these few exceptions, please visit: <http://www.uwo.ca/arts/pages/Counselling/intent-to-register.html>

SUBMIT YOUR FORM ONLINE:

http://www.uwo.ca/arts/counselling/registration/intent_to_register/index.html

OR

Paper form, **if eligible**, to The International and Graduate Affairs Building, 1N20 by March 31, 2015.

How to use the Online Intent to Register:

Insert your student number to begin:

Intent to Register 2012/2013 TEST

Intent to Register 2012/2013 TEST

Please enter a student ID:

Continue

Close window/quit service

Select Full or Part time:

Intent to Register 2012/2013 TEST 1119 - Step 1

Intent to Register 2012/2013 TEST

Undergraduate students wishing to register for courses for the **Fall/Winter 2012/13** session must complete the **Intent to Register** process during the Program Counselling period which runs from **February 1st** to **March 31st**.

For eligibility to complete the online **Intent to Register** process, please refer to your Faculty specific information available at <http://www.registrar.uwo.ca/Registration/ITR.cfm>

Before continuing, you must select whether you will be a **Full-time** or **Part-time** student for the Fall/Winter 2012/13 session:

Continue

Close window/quit service

Select your Faculty:

Intent to Register 2012/2013 TEST - Step 2

You are currently in:

Faculty of Social Science
Spc St Psychology - SPC

Please select your **faculty** below:

Faculty of Arts and Humanities

Continue

Close window/quit service

Select your degree:

Intent to Register 2012/2013 TEST - Step 3

Please select your degree below:

Bachelor of Arts

Continue

Close window/quit service

Select your degree type and module combination:

Intent to Register 2012/2013 TEST - Step 4

Please select your degree type and **module** combination from the following:

DEGREE TYPE	HONORS SPECIALIZATION MODULE	SPECIALIZATION MODULE	MAJOR MODULE	MAJOR MODULE 2	MINOR MODULE	MINOR MODULE 2
Honors Bachelor of Arts	✓					
Honors Bachelor of Arts	✓		✓			
Honors Bachelor of Arts	✓				✓	
Honors Bachelor of Arts			✓	✓		
Bachelor of Arts (4 Year)		✓				
Bachelor of Arts (4 Year)		✓	✓			
Bachelor of Arts (4 Year)		✓			✓	
Bachelor of Arts (4 Year)			✓	✓		
Bachelor of Arts (4 Year)			✓			
Bachelor of Arts (4 Year)			✓		✓	
Bachelor of Arts (4 Year)			✓		✓	✓
Bachelor of Arts (3 Year)			✓			
Bachelor of Arts (3 Year)			✓		✓	
Bachelor of Arts (3 Year)					✓	✓

UNDECLARED

Close window/quit service

Select your modules/certificate and fill in the boxes:

Intent to Register 2012/2013 TEST - Step 5

Faculty of Arts and Humanities Bachelor of Arts (4 Year)

Specialization Module

Specialization in Spanish Language and Literature

Major Module

Major in Economics

Certificates

If you wish to pursue a certificate program IN ADDITION TO your degree and module choices, please select from the menu below. Note that not all certificates and diplomas are available through this service. For complete details on available certificates, eligibility and progression requirements, and degree/certificate combinations please consult the Academic Calendar as well as the appropriate Faculty and Departmental websites.

OPTIONAL: Choose a certificate

Certificate in Writing

1. Enter your name:

2. Describe any problems you've encountered:

3. Submit the page

4. Submit the next page (confirmation page)

Confirm your selections:

Intent to Register 2012/2013 TEST - Step 6

Confirmation

Faculty: Faculty of Arts and Humanities

Degree: Bachelor of Arts (4 Year)

Specialization Module: Specialization in Spanish Language and Literature

Major Module: Major in Economics

Certificate: Certificate in Writing

Confirm

Close window/quit service

Choose to complete a second choice or exit:

Intent to Register 2012/2013 TEST - Step 7

You have completed Intent to Register successfully!

You will now be sent an email to your UWO email account for your records, including a summary of your selections.

You may now **select an alternate 2nd choice:**

Select 2nd choice

or **exit this process**, in which case your academic counselling unit will determine your next most eligible degree and module combinations during the **adjudication** period, should you be found not eligible (ineligible) for your 1st choice

Exit Intent to Register

Close window/quit service

Paper Intent to Register



INTENT TO REGISTER FORM (New Academic Choices Only)

For more information refer to www.registrar.uwo.ca/ITR

STUDENT NUMBER: _____

STUDENT NAME: _____

UWO EMAIL ADDRESS: _____

PHONE NUMBER: _____

This form is not to be used for the Faculties of: LAW, BUSINESS, NURSING, EDUCATION, ENGINEERING, GRADUATE STUDIES or CONTINUING STUDIES.

Students outside the new module structure (New Academic Choices) should use the 'old' Intent to Register Form (Horizontal Layout).

I CERTIFY THAT THE INFORMATION ON THIS FORM ACCURATELY REFLECTS MY ENROLLMENT INTENT

STUDENT SIGNATURE _____ DATE _____

PROPOSED PRIMARY DEGREE/PROGRAM - First Choice	Second Choice (If not eligible for first choice)																								
Faculty or Affiliated College: _____	Faculty or Affiliated College: _____																								
DEGREE: <input type="checkbox"/> BA <input type="checkbox"/> BACS <input type="checkbox"/> BHSC <input type="checkbox"/> BMSC <input type="checkbox"/> BSC <input type="checkbox"/> 2ND DEGREE <input type="checkbox"/> OTHER: _____ <input type="checkbox"/> SPECIAL STUDENT: _____	DEGREE: <input type="checkbox"/> BA <input type="checkbox"/> BACS <input type="checkbox"/> BHSC <input type="checkbox"/> BMSC <input type="checkbox"/> BSC <input type="checkbox"/> 2ND DEGREE <input type="checkbox"/> OTHER: _____ <input type="checkbox"/> SPECIAL STUDENT: _____																								
<table border="0"> <tr> <td>Degree Objective</td> <td>Academic Load</td> <td>Year Requested</td> </tr> <tr> <td><input type="checkbox"/> Honors</td> <td><input type="checkbox"/> Full Time</td> <td><input type="checkbox"/> 1 <input type="checkbox"/> 3</td> </tr> <tr> <td><input type="checkbox"/> 4 year Specialization / Major</td> <td><input type="checkbox"/> Part Time</td> <td><input type="checkbox"/> 2 <input type="checkbox"/> 4</td> </tr> <tr> <td><input type="checkbox"/> 3 year</td> <td></td> <td></td> </tr> </table>	Degree Objective	Academic Load	Year Requested	<input type="checkbox"/> Honors	<input type="checkbox"/> Full Time	<input type="checkbox"/> 1 <input type="checkbox"/> 3	<input type="checkbox"/> 4 year Specialization / Major	<input type="checkbox"/> Part Time	<input type="checkbox"/> 2 <input type="checkbox"/> 4	<input type="checkbox"/> 3 year			<table border="0"> <tr> <td>Degree Objective</td> <td>Academic Load</td> <td>Year Requested</td> </tr> <tr> <td><input type="checkbox"/> Honors</td> <td><input type="checkbox"/> Full Time</td> <td><input type="checkbox"/> 1 <input type="checkbox"/> 3</td> </tr> <tr> <td><input type="checkbox"/> 4 year Specialization / Major</td> <td><input type="checkbox"/> Part Time</td> <td><input type="checkbox"/> 2 <input type="checkbox"/> 4</td> </tr> <tr> <td><input type="checkbox"/> 3 year</td> <td></td> <td></td> </tr> </table>	Degree Objective	Academic Load	Year Requested	<input type="checkbox"/> Honors	<input type="checkbox"/> Full Time	<input type="checkbox"/> 1 <input type="checkbox"/> 3	<input type="checkbox"/> 4 year Specialization / Major	<input type="checkbox"/> Part Time	<input type="checkbox"/> 2 <input type="checkbox"/> 4	<input type="checkbox"/> 3 year		
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<input type="checkbox"/> 4 year Specialization / Major	<input type="checkbox"/> Part Time	<input type="checkbox"/> 2 <input type="checkbox"/> 4																							
<input type="checkbox"/> 3 year																									
Complete ONE of A, B, C, or D below:	Complete ONE of A, B, C, or D below:																								
A. Honors Specialization in _____ with [optional] Major in _____ or [optional] Minor in _____	A. Honors Specialization in _____ with [optional] Major in _____ or [optional] Minor in _____																								
B. Double Major in _____ and _____	B. Double Major in _____ and _____																								
C. Major in _____ with [optional] Minor in _____ and [optional] Minor in _____	C. Major in _____ with [optional] Minor in _____ and [optional] Minor in _____																								
D. Double Minor in _____ and _____	D. Double Minor in _____ and _____																								
Dept. Signature _____ Date _____	Dept. Signature _____ Date _____																								
Dept. Signature _____ Date _____	Dept. Signature _____ Date _____																								
PROPOSED CONCURRENT DEGREE / CERTIFICATE / DIPLOMA	PROPOSED CONCURRENT DEGREE / CERTIFICATE / DIPLOMA																								
THIS AREA IS TO BE USED BY STUDENTS WHO ARE PURSUING TWO (2) DEGREES AT THE SAME TIME. ONE (1) PROFESSIONAL DEGREE, (PRIMARY) AND ONE (1) UNDERGRADUATE DEGREE (CONCURRENT).	Please indicate your concurrent degree, certificate or diploma: For more information refer to www.registrar.uwo.ca/ITR																								
Faculty or Affiliated College: _____																									
Year Requested: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4																									
Faculty Counsellor's Signature _____ Date _____																									

Departments offering modules:

- * Classical Studies
- * Film Studies
- * Modern Languages and Literatures
- * Visual Arts
- * English
- * French Studies
- * Philosophy
- * Women's Studies

Interfaculty Modules:

- *Linguistics Program

Program Modules in:

- *Writing, Rhetoric, and Professional Communication

*Certificates offered: (can be taken concurrently with your degree)

- *Certificate in Ethics
- * Certificat de français pratique
- * Certificate in Practical Italian
- * Certificate in Theatre Arts
- * Certificate program in Writing for Professional Programs
- * Certificat de français des affaires
- * Certificate in Practical German
- * Certificate in Practical Spanish
- * Certificate Program in Writing

Attend Departmental Information and Counselling Sessions

Degrees Offered

- Honors Bachelor 4 year
(Honors Specialization or Double Major)
- Bachelor of Fine Arts 4 year
(Honors Specialization Studio Arts only)
- Bachelor Degree 4 year
Specialization or Major
- Bachelor Degree 3 year
Major or Double Minor

Common to all degrees

- Essential modules
- First year requirements
- Breadth Requirements: Categories A, B, and C
 - A - 1.0 from another Faculty (Social Science, MIT, Music)
 - B - 1.0 Arts and Humanities
 - C - 1.0 Science
- Essay requirements
- Limit on number of courses in one subject
- Limit on number of first year courses

Sample Planning Guide



Worksheet for DEGREE AND MODULE CHOICES in the Faculty of Arts and Humanities

STEP ONE: Choose Which Degree you want to pursue:

- Honors Bachelor Degree (20.0 courses)
- Bachelor Degree (Four-Year) (20.0 courses)
- Bachelor Degree (Three-Year) (15.0 courses)

STEP TWO: Choose which modules you want to take within that degree.

The possible module selections are listed below under each degree choice:

HONORS BACHELOR DEGREE (4 Year): 20.0 Courses

Choose one of the following primary module possibilities (A or B):

A. Honors Specialization in: _____ plus options.

Optional/Additional Modules

You may add either a *Major* module in _____

or a *Minor* Module in _____ plus options.

OR

B. Double Major in: _____ and _____ plus options.

BACHELOR DEGREE (4 Year): 20.0 Courses

Choose one of the following primary module possibilities (A or B):

A. Specialization in: _____ plus options.

Optional/Additional Modules

You may add either a *Major* module in _____

or a *Minor* module in _____ plus options.

OR

B. Major in: _____ plus options.

Optional/Additional Modules

You can add either a *Major* module in _____

or one or two *Minors* in _____ plus options.

BACHELOR DEGREE (3 Year): 15.0 Courses

Choose one of the following primary module possibilities (A or B):

A. Major in: _____ plus options.

Optional/Additional Module

Minor in _____.

OR

B. Double Minor in _____ and _____ plus options.

OPTIONAL Concurrent Degree/Certificates/Diplomas :

Concurrent Degree in: _____

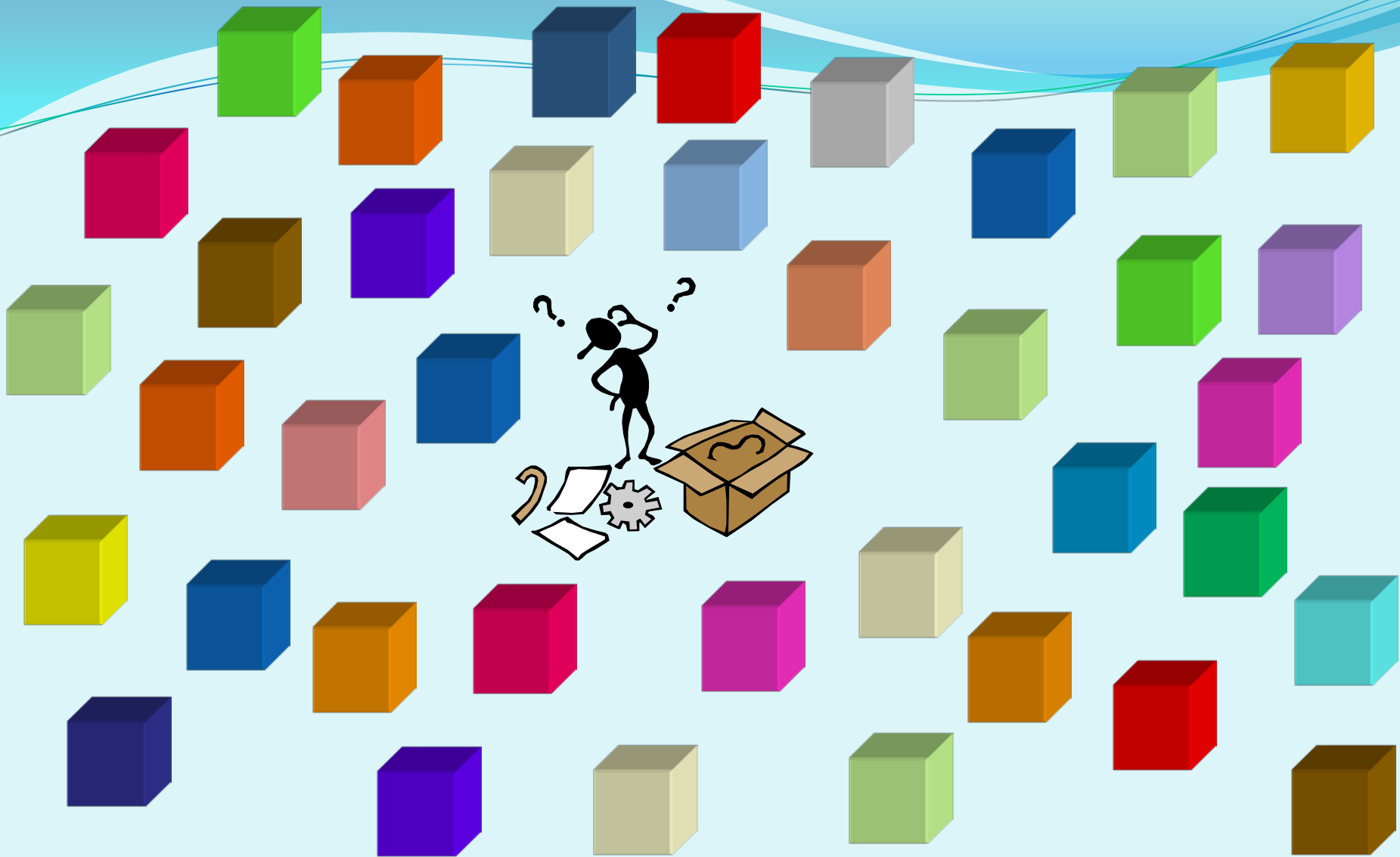
Certificate in: _____

Diploma in: _____

What's Your Module?

Not sure?

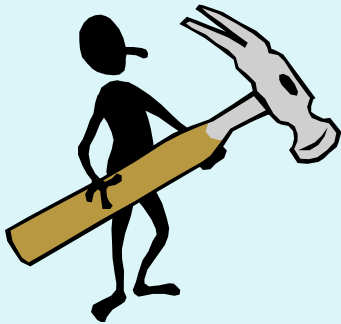
- What are your interests and strengths?
- Check the course descriptions in the calendar or the more detailed ones on the departmental websites.
- Look at the textbooks in the Bookstore.
- Attend the departmental counselling sessions.
- Talk about it with your Academic Counsellors.
- Which courses are you enjoying this year?
- Visit the the Student Success Centre - Career Services in UCC 210.



These blocks represent courses. Choose 5 for your first year.

First Year

- ✓ 5.0 courses numbered 1000 - 1999
- ✓ 1.0 course from another Faculty (Category A) or a Science (Category C)

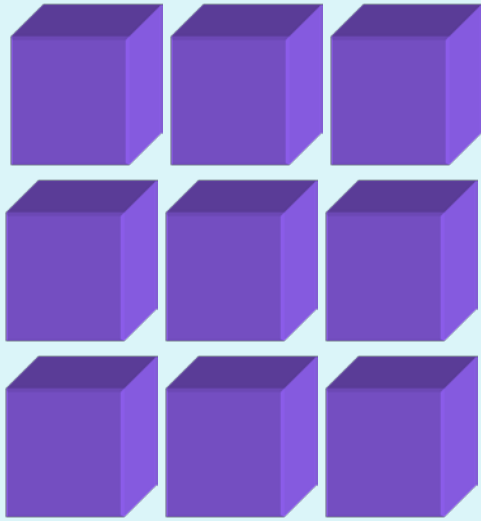


Now, with the first 5 choices, you can start to build your degree.

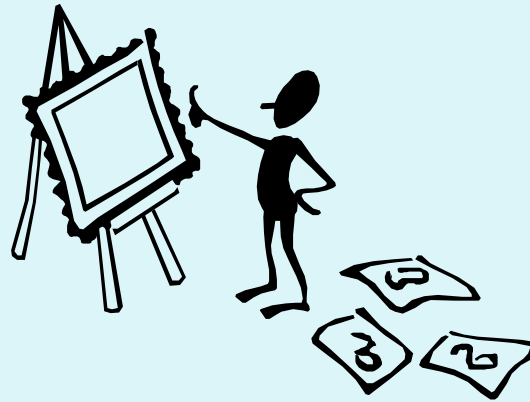
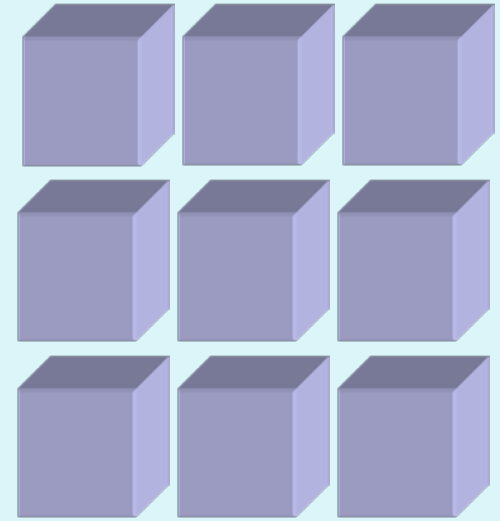
In Second Year, you start to build your...

Modules

Honors Specialization (9.0 + courses)



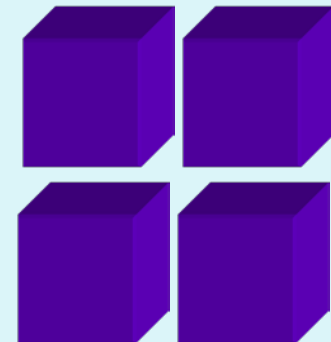
Specialization (9.0 + courses)



Major (6.0 - 7.0 courses)



Minor (4.0 - 5.0 courses)



Essential modules for Degrees offered in Arts and Humanities:

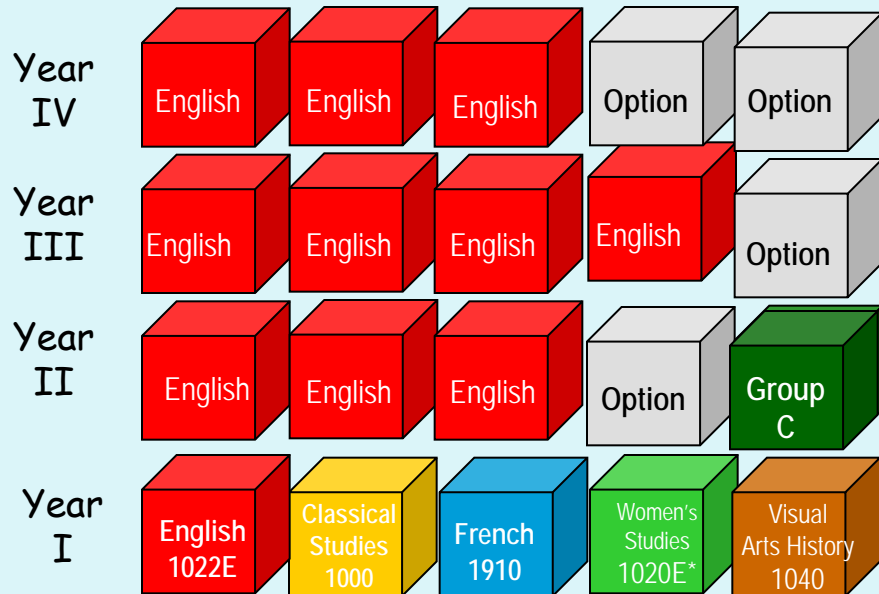
- Honors Bachelor Degree (4 year) Honors Specialization
- Honors Bachelor Degree (4 year) Double Major
- Bachelor Degree (4 year) Specialization
- Bachelor Degree (4 year) Major
- Bachelor Degree (3 year) Major
- Bachelor Degree (3 year) Double Minor

Note that there are two ways to do each degree.

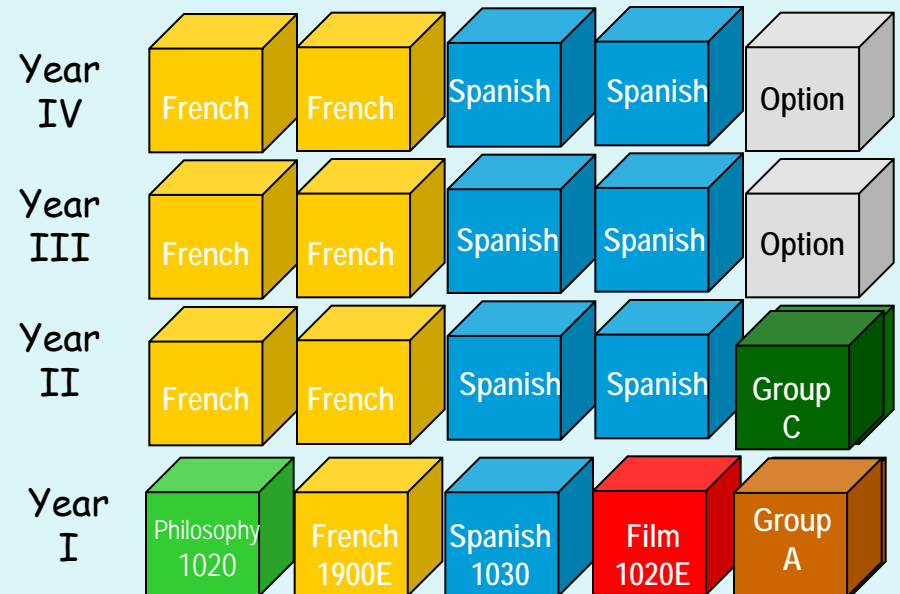
Honors Bachelor Degree (4 year)

20.0 courses

Honors Specialization



Double Major

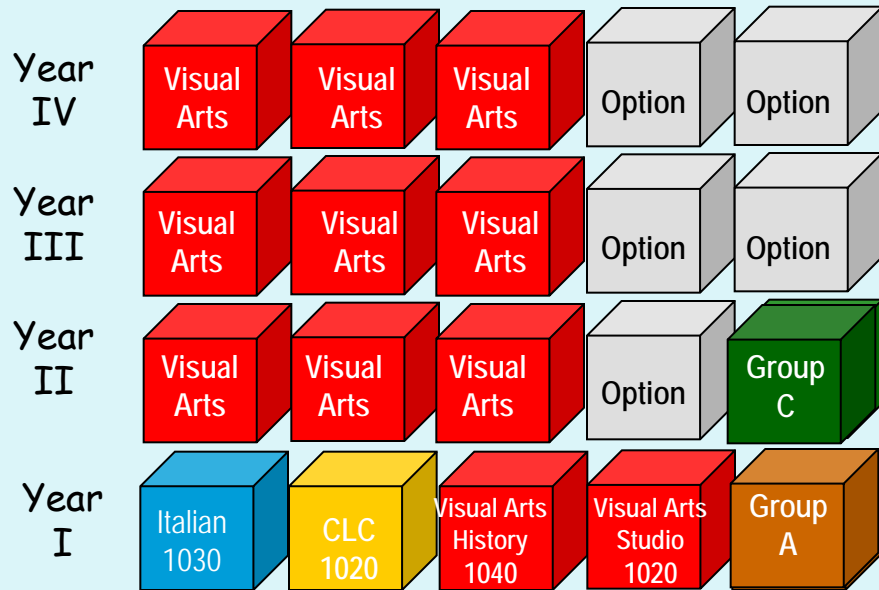


- ✓ 1.0 course from Group A (Other Faculty), I.e., Social Science, MIT, Music, Health Sciences, etc
- ✓ 1.0 course from Group C (Science)
- ✓ 2.0 designated essay courses, including 1.0 numbered 2000 or above
- ✓ Maximum of 7.0 first year courses (1000-1999)

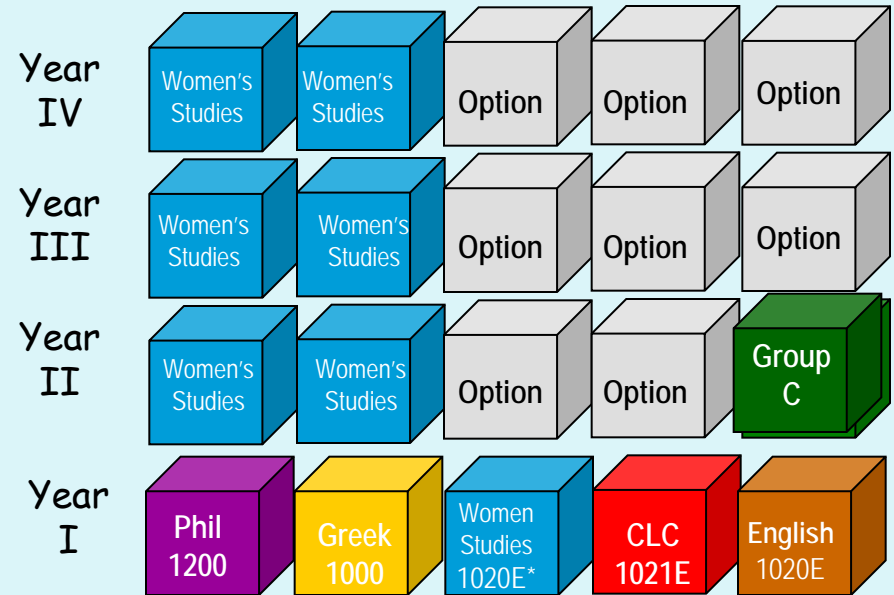
* Counts as Group A

Bachelor Degree (4 year) 20.0 courses

Specialization



Major

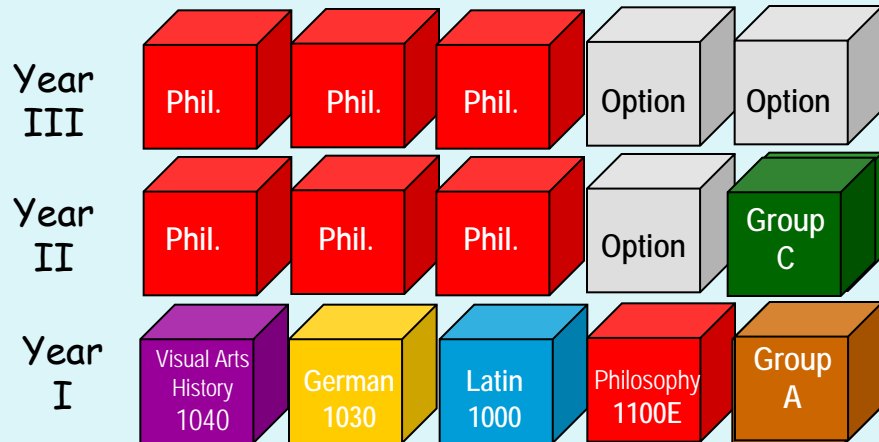


- ✓ 1.0 course from Group A (Other Faculty)
- ✓ 1.0 course from Group C (Science)
- ✓ 2.0 designated essay courses, including 1.0 numbered 2000 or above
- ✓ Maximum of 7.0 first year courses (1000-1999)

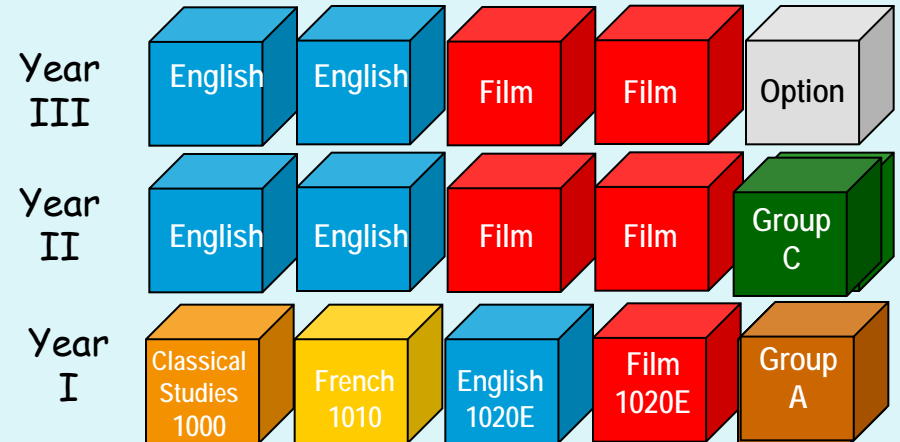
* Counts as Group A

Bachelor Degree (3 year) 15.0 courses

Major



Double Minor



- ✓ 1.0 course from Group A (Other Faculty)
- ✓ 1.0 course from Group C (Science)
- ✓ 2.0 designated essay courses, including 1.0 numbered 2000 or above
- ✓ Maximum of 7.0 first year courses (1000-1999)

Once you have the **Essential modules**,
you can create **Additional modules...**



Honors Bachelor Degree (4 year)

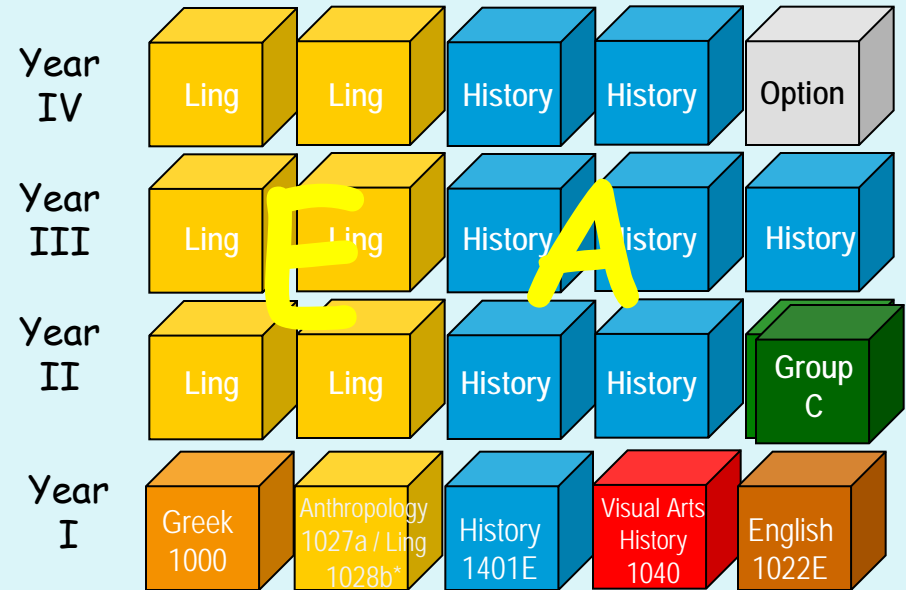
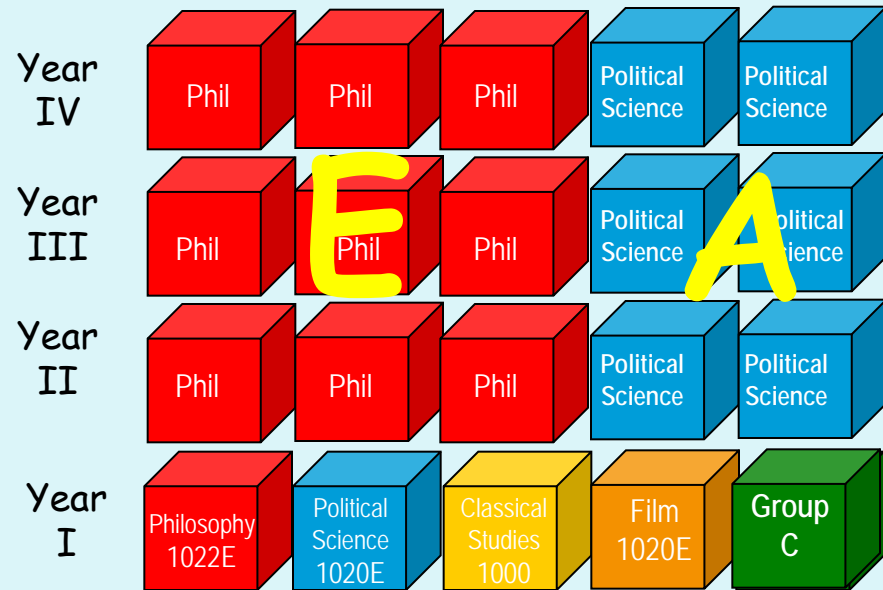
20.0 courses

Bachelor Degree (4 year)

20.0 courses

Essential Module: Honors Specialization
Additional Module: Major

Essential Module: Major
Additional Module: Major



- ✓ 1.0 course from Group A (Other Faculty)
- ✓ 1.0 course from Group C (Science)
- ✓ 2.0 designated essay courses, including 1.0 numbered 2000 or above
- ✓ Maximum of 7.0 first year courses (1000-1999)

Academic Standing Status

Level 1 Progression

In Good Standing	$\geq 55\%$
On Probation	50 - 54%
Required to Withdraw	$< 50\%$

Level 2 Progression

In Good Standing	$\geq 60\%$
On Probation	55 - 59%
Required to Withdraw	$< 55\%$

Honors Progression	70%
--------------------	-----

Dean's Honor List	80%
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Definitions

Prerequisite

A course that must be successfully completed prior to registration for credit in the desired course.

Corequisite

A course that must be taken concurrently with (or prior to registration in) the desired course.

Antirequisite

Courses that overlap sufficiently in course content that both cannot be taken for credit.

Courses

Unless otherwise noted "course", "option", or "full-course equivalent" means one full course or two half-courses (1.0 course).

Essay Course

Courses with a significant writing component that is designated E or F/G.

Principal Course

Specific first year courses that determine your eligibility for modules.

Modules

Set of courses required for degrees (eg. Major, Minor)

Subsidiary/Option

Elective or optional subject within an honors program.

More Definitions...

Course numbering

1000 - 1999 - First-year courses

2000 - 4999 - Senior courses

A/B - first term/second term half-course

Y - half-course offered in other than a regular session

E - essay full course

F/G - first term/second term essay half-course

W/X - first term/second term full course offered in one term

Tips

☞ First year requirements

You must complete any missing year 1 courses at your next registration.

☞ Affiliated College Courses

Maximum of 1.0 course at an affiliated college, if it is not offered on main campus.

☞ Special Permission

Consult the Department concerned to request permission (ie: waive prerequisite)

☞ Course Load

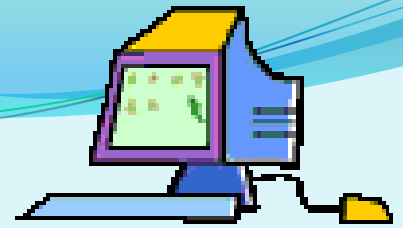
Maximum of 5.0 courses. Maximum of 5 per term.

☞ Repeats

Maximum 1 repeat of a passed course; 2 repeats of a failed course.

☞ Update your address!

Submit your form online:



<http://www.registrar.uwo.ca/ITR>

[http://www.uwo.ca/arts/counselling/
registration/intent_to_register/ex.html](http://www.uwo.ca/arts/counselling/registration/intent_to_register/ex.html)

OR

paper form, if eligible, to UC 112G

by March 31, 2014

